

**Minutes of the Special Church Members Meeting Held on  
Sunday 17<sup>th</sup> November 2019 at 12.15**

**Chair:** Graham Simpson (Elder)

**Secretary:** Andrew Thompsett

**Present:** Sue Whitmore, Dave and Moira Miller, Michael and Hannah Cassell, Jenny Stephenson, Colin and Denise Russell, David and Ruth Bellerby, Farrell Clifford, Linda Williamson, Annette Morris, Lee and Lorraine Jackson, Alison Whiteley, Anne Gosling, Amy Lanelly, Lena Parker, Tim and Catherine Wilson, Phil and Serena Stephenson, Peter and Sally Plant. Len Smith, Michael and Hannah Cassell, Steve and Sue Parker, Glenis Kitchen, Jim and Dianne Clifton, Janet Stacey and John Smith, Viki Harrison, Cyril and Joan Jackson, Bernard Goulding and Melanie Crewe Butler

**Total Members Present - 42**

Permission was sought from the meeting for Graham Simpson to take the chair.

**Apologies**

Chris Butler, Burcin and Milixa LeFevre and Ian Simpson

**Introduction**

Andrew explained the purpose of the meeting was to vote on proposals concerning the transition of the church to becoming a Charitable Incorporated Organisation

**Update to BBC Guidelines Document**

Before the vote was able to take place, Andrew informed the meeting of an update to the BBC Guidelines at point 8, which sets out the financial activities of the church and the appropriate use of a Debit or Credit Card for authorised persons to make purchases on behalf of the church, within prescribed limits.

- 8. The trustees will take advice from the Treasurer, and will decide on which institutions should be used for the finances of the church.
- The church may hold a debit or credit card which can be used in line with 8.2 below to pay for items or services. An authorised person (as agreed by the Treasurer or Deputy) may also use the card to buy goods or services which must not exceed £1000

There were no questions or concerns raised over this amendment.

**Proposals to the Meeting**

Proposal 1 – BBC to transition to CIO

The church leadership propose that having had a period of consultation that Bentley Baptist Church now enter the formal process of transitioning to become a Charitable Incorporated Organisation.

Approved unanimously with no abstentions

Proposal 2 – Adoption of new constitution when that transition is effective

The church leadership propose that, at the point of transition to a Charitable Incorporated Organisation that Bentley Baptist Church will adopt the new constitution as approved today.

Approved unanimously with no abstentions

Proposal 3 – Adoption of BBC Guideline document to support the constitution

The church leadership propose that Bentley Baptist Church will adopt the ‘Bentley Baptist Church Guidelines’. A document to support and clarify specific points within and arising from items within the constitution.

Approved unanimously with no abstentions

The business of the meeting concluded at 12.22hrs

Signed ..... Date: March 3rd 2020  
Graham Simpson (Elder)